

The Newfoundland and Labrador
Institute of Agrologists
By-laws, 1989

INTERPRETATION

- 1) For the purposes of these By-laws, Act means the Agrologists Act, 1988.
- 2) The official name of the Institute shall be the Newfoundland and Labrador Institute of Agrologists and the approved abbreviation for this name shall be "N.L.I.A."
- 3) (a) An Agrologist registered as a full member in good standing under the Act shall be deemed to be a "Professional Agrologist and may use the approved abbreviation "P.AG." to designate this status.

(b) An Agrologist in Training means a person registered in accordance with the Act and may be referred to as an Associate Agrologist and may use the approved abbreviation "A.I.T." to designate this status.
- 4) The definitions section of The Agrologists Act, 1988, shall apply to these by-laws.
- 5) The head office of the Institute is deemed to be the residence of the Registrar/Secretary for the Council of Management.

OBJECTIVES

- 6) The objectives of the Institute shall be:
 - a) to make the agricultural profession an increasing service to the industry and public;
 - b) to improve the standards of excellence in research, investigation, education, extension and publicity as they pertain to agriculture;
 - c) to maintain high standards of competence, integrity and ethics within the agricultural profession;
 - d) to protect the industry and the public from exploitation by unqualified, dishonest and fraudulent practitioners in agriculture;
 - e) to promote liaison among the members and provide co-ordination of their work to the benefit of the industry and the public;
 - f) to further develop an appreciation of the profession among farmers, other professions, industries and the public;

- g) to promote among students a recognition of the importance of agrology;
- h) to improve the conditions under which agrologists are working within the province;
- i) to aid in ensuring the employment of qualified agrologists for professional positions in agriculture; and
- j) to inform the public about concerns of the food system.

CODE OF ETHICS

7. The Agrologist shall:

- a) practice agrology in a spirit of integrity and courtesy;
- b) provide competent, responsible service on behalf of the employer, clientele and the community at large;
- c) avoid making misleading statements;
- d) practice only in those fields of agriculture in which qualified;
- e) endeavor to keep abreast of the advances in scientific agriculture in which qualified;
- f) support activities for advancing the profession of agrology; and
- g) endeavor to expand public knowledge of agrology.

COUNCIL

- 8. a) The governing board of the Institute shall be the Council of Management, comprised of the President, the President elect, the immediate past President, three other councilors and the National Councilor elected at the annual meeting of the Institute.
- b) The president elect shall be elected annually and shall serve as President elect for one year, then as President for one year and then as immediate past President for one year.
- c) Subject to Section 7(b) and 7€ of the by-laws, the elected members of Council shall not hold office for a term of 2 years.
- d) Council should be representative of the various regions of the province.
- e) Additional Councilors may be elected if required to facilitate the operation of the Institute and shall hold office for a term decided by Council.

- f) In the case of the resignation or death of an elected member of Council the vacancy created shall be filled by a member appointed from the general membership by Council.
- g) In the absence of the President, the President elect may, at the discretion of Council, perform the duties of the president.
- h) The National Councilor shall represent the NLIA on the Council of the Agriculture Institute of Canada and shall serve for a two year period.

ELECTIONS

- 9. a) Election of the Council of Management and National Councilor shall be held at the Annual General Meeting.
- b) The nominating committee, consisting of one member at large appointed by the Council, the past president and one member of the executive will present at the annual meeting a slate of candidates for Council and a nomination as required for a member to serve on the National Council.
- c) Nominations from members present at the annual meeting will be accepted.
- d) Elections shall be by secret ballot by those members present at the annual meeting.

DUTIES OF COUNCIL

- 10. Subject to Section 11(a) Council shall manage Institute property in accordance with Section 10 of the Act.
- 11. The duties of Council shall include:
 - a) general conduct of Institute business;
 - b) care and control of Institute funds;
 - c) appointing of a credentials committee to make recommendations and conduct examinations regarding applications for admission and registration;
 - d) establishing of standing and special Committee of Council to carry out functions of the Institute which may include awards, membership, policy, publicity, constitution, professional standards and other committees;
 - e) scheduling of meetings;

- f) appointing of officers and defining the duties of additional officers pursuant to Section 11(1)(d) of the Act;
- g) presenting of recommendations to the members in regular or special meetings regarding fees and other matters relating to the welfare of the Institute;
- h) representation of Agrologists on matters of professional and scientific interest to the members; and
- i) establishing reciprocal agreements with professional agricultural institutes in other provinces pursuant to Section 19 and establishing agreements as required with the Agricultural Institute of Canada.

OFFICERS

- 12. Pursuant to Section 8(1)(b) and (c) of the Act, Council may appoint officers as deemed necessary for the efficient running of the Institute.
- 13. Further to the Registrar's duties prescribed in Sections 17, 18, and 19 of the Act, the Registrar shall maintain a list of students registered in Agricultural degree programs at recognized colleges or universities.
- 14. The duties of the Treasurer are prescribed in Section 22 of the Act.

MEETINGS

- 15. Pursuant to Section 9(1) of the Act, general and special meetings may be held at places and times decided by Council upon adequate notice to members.
- 16. Annual meetings must be held on or before April 30 at a time and place to be fixed by Council upon 15 days prior notice to members.
- 17. Council shall meet at their discretion, a minimum of three times a year.
- 18. A Council meeting may be called by the President or upon written notice by three or more of the Council members.
- 19. Subject to Section 23(9) of the Act, a quorum for Council shall be three members.
- 20. A quorum for voting purposes at annual, general or special meetings shall be twelve (12) or 50%+1 of registered members.

FEES

21. Pursuant to Section 8(4) salaries and fees paid to officers must be approved by a majority vote of the membership.
22. Annual registration fees for full members, retired members, Agrologists in training, and students shall be approved by a majority vote of the members at the annual general meeting.
23. For the purposes of Section 21 of the By-laws, a retired member is a member in good standing who no longer earns income from practicing agrology and whose earned income from other sources is less than 20% of retirement pension income. Application must be made to Council on a prescribed form.
24. Fees shall be due by January 1 of each year and non-payment of fees by the time of the annual meeting shall result in default and subject to Section 21(1) and 21(2) of the Act, persons in default shall be removed from the registrar and shall not be reinstated except upon payment of said fees. Persons in default shall not be subject to fines.
25. Any person, resident in another province and who is a registered member in good standing in a professional agricultural organization recognized by the Institute and with which the Institute has a reciprocal agreement, may transfer his or her membership to the Institute without being assessed a registration fee for that year.
26. Any person, resident in another province and who is a registered member in good standing in a professional agricultural organization recognized by the Institute and with which the Institute has a reciprocal agreement, may be allowed to practice agrology part-time in the province without being assessed a registration fee.
27. Examination fees for candidates shall be prescribed by Council as per Section 11(1)(i) and 16(5)(a) of the Act.

ADMISSION

28. Applications for membership will be reviewed by a Credentials Committee of at least three members appointed by Council pursuant to Section 11(1)(i) of the Act. The Credentials Committee will review applications, act as a board of examiners to conduct examinations when required, and make recommendations to Council for admission of Members.
29. Full members shall be admitted in accordance with Section 12 and 13 of the Act.
30. Applicants under Section 12(2) of the Act must currently be working on a full-time permanent assignment in a professional Agrologist capacity and must, by reason of experience, training or examination, possess qualifications similar to those required by the Act and By-laws.

31. Agrologists in Training shall be admitted in accordance with Section 14 of the Act.
32. Application forms and certificates shall be prescribed by Council as per Sections 13(b) and 18 of the Act.
33. Pursuant to Section 11(1)(k) of the Act, agricultural students enrolled in a degree program at a recognized university or college may be registered with the Institute and will be forwarded all correspondence circulated to members but shall not have voting privileges.
34. Honourary memberships may be granted by Council provided the recipient does not practice agrology or profess to be an Agrologist.

EXAMINATION

35. The subjects for examinations of candidates for admission to the Institute and the conduct of those examinations will be determined by the Credentials Committee pursuant to Section 11(i) and 16 of the Act.
36. The Credentials Committee shall require a candidate for examination to sit for an oral and/or written examination and the candidate shall be notified to this effect. The examination shall be designed to assess the candidate's knowledge as compared to a graduate holding a degree in agriculture from a university or college recognized by Council per Section 12(1)(a)(i) of the Act.
37. Where examination is deemed necessary by the Credentials Committee, the examination must be successfully completed prior to any membership status being awarded.

DISCIPLINE

38. a) The Council shall have the jurisdiction to hear and determine any complaints against a member of the Institute in accordance with Section 23 of the Act.
 - b) Pursuant to Section 23(5)(c) of the Act, monetary penalties shall not be assessed.
 - c) Appeal of discipline may be made in accordance with Section 24 of the Act.

RESOLUTIONS

39. Resolutions shall be submitted 45 days prior to the annual meeting or any special meeting held for purposes of reviewing a resolution.

40. Resolutions shall contain adequate background as determined by Council or a resolution committee established by the Council.
41. Resolutions shall be circulated to members with the notice of the meeting at which the resolution is to be presented.
42. Resolutions passed at the annual meeting or special meeting for that purpose shall be recommendations for action to the Council. The Council must report at the following annual meeting on the action taken with respect to each resolution.

OFFENCES

43. Pursuant to Section 28(1) of the Act, a person who contravenes the Act or By-laws is guilty of an offence and liable to a summary conviction in accordance with the Act.
44. Pursuant to Section 2(a) of the Act, a person who is not a registered member under the Act shall not profess to be an Agrologist and shall not use the designation "P.Ag."

AMENDMENTS TO THE BY-LAWS

45. The By-laws may be amended in whole or in part by a majority vote at any annual meeting of the Institute or at any special meeting called for this purpose provided that written notice of amendments to the By-laws is forwarded to each member with notice of annual or special meeting as aforesaid, or by a three-fourth vote if prior written notice or amendment is not forwarded to members.
46. No By-laws or amendment shall be valid if contrary to the provisions of the Act.

SEAL

47. The Corporate seal in a form designated by the Council and impressed on the margin, hereof, shall be the seal of the Institute.
48. Where the seal of the Institute is required by law or the By-laws to be affixed to a document of any nature, it shall be affixed and attested by the Registrar and the President or by a member of the Council appointed by Council for that purpose and the President.

APPROVAL

49. Pursuant to Section 11(1) of the Act, these By-laws are hereby approved by the Honourable Minister, Forestry and Agriculture.